

4-H Youth Development

Action Items



2008 JOINT MEETING
PLN, AEA and ASRED
Greensboro, North Carolina
August 25-29

National 4-H Leadership

- ▶ **Background** – 4-H Youth Development is the flagship in delivering subject matter programs to our youngest citizens.
- ▶ **Committee Involved** – 4-H
- ▶ **Action Requested** – We seek support from AEA and ASRED to advocate the continuance of a National 4-H Headquarters. We further seek support in reclassifying the Nat'l 4-H Program Leader to the Deputy level.
- ▶ **Time Line** – Immediate per meeting with Colein Hefferan.

Communications

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Job Descriptions for Administrative Advisors

- ▶ **Background** – Administrative Advisors to PLN Committees may not know what is expected of them.
- ▶ **Committee Involved** – All
- ▶ **Action Requested** – Approval from Directors and Administrators for PLC to draft a position description regarding the intended job duties of Administrative Advisors.
- ▶ **Time Line** – February–April 2009

Summary

- ▶ Advisor Job Descriptions
 - State the intended job duties of Administrative Advisors.
 - Have committees state what is needed from Administrative Advisors.

Middle Management

Action Items

Participation In PLN From All Institutions

- ▶ **Background** – Some Southern Region member institutions are not regularly represented in the PLN committee sessions
- ▶ **Committee Involved** – All
- ▶ **Action Requested** – AEA and ASRED are requested to encourage consistent participation by each institution in the program committees
- ▶ **Time Line** – Ongoing

Summary

- ▶ **Participation From All Institutions**
 - AEA and ASRED is requested to encourage consistent participation by each institution in the PLN Program Committee Sessions

*Program and Staff
Development*

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Appointment of 1890 Administrative Advisor

- ▶ **Background** – The PSD Committee has not had an 1890 Administrative Advisor for several years.
- ▶ **Committee Involved** – PSD
- ▶ **Action Requested** – AEA is requested to appoint an 1890 Administrative Advisor for the PSD Committee
- ▶ **Time Line** – Jan 1, 2009 (would like to have appointment before quarterly conference call in November if possible)

Professional & Staff Development Conference

- ▶ **Background** – The October 2007 PSD conference generated national interest and demonstrated need
- ▶ **Committee Involved** – PSD
- ▶ **Action Requested** – Approve continuation of a biannual conference (next to be held in the fall of 2009)
- ▶ **Time Line** – Approval in Fall 2008

Summary

- ▶ **Appoint 1 890 Administrative Advisor to PSD**
 - AEA is requested to appoint an 1 890 Administrative Advisor for the PSD Committee

- ▶ **Professional and Staff Development Conference**
 - AEA and ASRED are requested to approve the 2009 PSD Conference

*Agriculture and Natural
Resources*

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National ANR Program Leaders Meeting

- ▶ **Background** – The National ANR Program Leaders meet biannually
- ▶ **Committee** – ANR
- ▶ **Timeline** – Conference will be held in Orlando, Florida, February 24 – 26, 2009.

*Family and Consumer
Sciences*

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Health Disparities

- ▶ **Background** –A regional meeting of FCS Program Leaders and Specialists will be held to:
 - Provide professional development;
 - Explore opportunities for multi-state and interdisciplinary efforts; and
 - Form teams to write proposals for funding, development or adoption of health curricula.

- ▶ **Committee Involved** – FCS

- ▶ **Time Line** – September 1, 2008 – August 31, 2010.

EFNEP 40th Anniversary Celebration

- ▶ Background – Studies show that people who run out of food or miss meals because they cannot afford them are among the most obese. EFNEP is a nutrition education program that reaches these “high risk” individuals through tried and true lessons and activities taught in peer-to-peer fashion by program assistants who understand how to feed a family on a tight budget. To acknowledge it’s 40th Anniversary, a national celebration will be held in Washington, DC at the Whitten Building from noon to 2:00 pm. Participants, volunteers and program personnel will be recognized. States will be requested to support travel for their award recipients and develop local celebrations. PLN Planning committee is encouraged to incorporate an EFNEP Anniversary cake during the 2009 meeting.
- ▶ Committee Involved – Family & Consumer Sciences
- ▶ Time Line – March 10, 2009

EFNEP 40th Anniversary Celebration

- ▶ **Background** – To acknowledge EFNEP's 40th Anniversary, a national celebration will be held in Washington, DC at the Whitten Building from noon to 2:00 pm.

Participants, volunteers and program personnel will be recognized. States will be requested to support travel for their award recipients and to develop local celebrations.

- ▶ **Committee Involved** – FCS
- ▶ **Time Line** – March 10, 2009

Community of Practice: Families, Food and Fitness

- ▶ **Background** – Families, Food and Fitness is a funded eXtension Community of Practice. This CoP was developed as a response to the Southern Region Extension Directors' priority to address obesity prevention as well as the need to address the number one health issue in the country.
- ▶ **Committee Involved** – FCS
- ▶ **Timeline** – Ongoing

Summary

- ▶ EFNEP 40th Anniversary Celebration
- ▶ eXtension Community of Practice: Families, Food & Fitness

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Curriculum

- ▶ **Background** – We continue to be concerned about the timeliness and progress being made since the transition from CCS to a national curriculum system.
- ▶ **Committee Involved** – 4-H Youth Development
- ▶ **Time Line** – During the eight to twelve month interim leadership of National 4-H Headquarters.

Healthy Lifestyles Initiative

- ▶ **Background** – Work to form a partnership with Family and Consumer Sciences to address the issue of healthy lifestyles in the south.
- ▶ **Committee Involved** – 4-H, FCS
- ▶ **Time Line** – 2008-2009

Discussion With Dr. Colein Hefferan

- ▶ **Background** – In response to a request by Dr. Ron Brown, we have formed a subcommittee to develop a list of discussion items for the designated Extension Director speaking with Colein Hefferan.
- ▶ **Committee Involved** – 4-H
- ▶ **Time Line** – September 5, 2008

Farm Bill

- ▶ **Background** – This committee would like to thank the Directors for their continued work on the Farm Bill and their support of 4-H Youth and Families; specifically, their advocating for the addition of a seventh REEO office to address programming in 4-H Youth and Families.
- ▶ **Committee Involved** – 4-H
- ▶ **Time Line** – Immediate

Summary

- ▶ Curriculum
- ▶ Healthy Lifestyles Initiative
- ▶ Discussion With Dr. Colein Hefferan
- ▶ Farm Bill

Community Development

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Multi-state CD Training

- ▶ **Background** – The SRDC strategic planning activities are now completed and serve as the template for development of a multi-state training program.
- ▶ **Committee Involved** – CD
- ▶ **Time Line** –
 - August 2008: Sub-committees formed
 - October 2008–July 2010: Training programs developed and implemented

CD certification

- ▶ **Background** – Directors and Administrators previously approved the concept of CD certification for Extension personnel.
- ▶ **Committee Involved** – CD
- ▶ **Time Line** – April 2009–June 2009: Certification plan finalized and presented to ASRED and AEA for approval

Youth Entrepreneurship

- ▶ **Background** – An issue resulting from the SRDC regional entrepreneurship listening sessions revealed a need for investment in youth entrepreneurship.
- ▶ **Committees Involved** – CD, 4-H, FCS
- ▶ **Time Line** – September 2008–July 2009: Jointly design multi-state youth entrepreneurship training.

Summary

- ▶ Multi-state CD Training
- ▶ CD certification
- ▶ Youth Entrepreneurship

Communications

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Best Practices for Charges, Royalties, Permissions & Sponsorships

- ▶ **Background** – States vary widely in how they handle charges, royalties, etc. The Committee developed a document to consider “best practices,” not guidelines for adoption across the region.
- ▶ **Committee** – COMM
- ▶ **Time Line** – Completed

Summary

- ▶ Best Practices for Charges, Royalties, Permissions & Sponsorships

Information Technology

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Education and Administrative Reporting System [EARS]

- ▶ **Background** – EARS will add new requirements in Federal FY 2010. The committee will study a common approach for collecting and incorporating data.
- ▶ **Committee Involved** – IT, FCS
- ▶ **Time Line** – FY 2009

Summary

- ▶ EARS Collaborative Approach

Middle Management

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Middle Management Conference

- ▶ **Background** – The Committee will continue to offer a bi-annual Middle Management Conference. Georgia will host next one in Athens.
- ▶ **Committee Involved** – MM with assistance from PSD
- ▶ **Time Line** – April 6–9, 2009

Urban Pre-Conference Meeting

- ▶ **Background** –A pre-PLN conference meeting will continue to be held to address urban programming issues.
- ▶ **Committees Involved** – MM and the Urban Programming Task Force with representation from other committees
- ▶ **Time Line** – Monday prior to opening of the PLN Conference (August 24, 2009).

Succession Planning

- ▶ **Background** – Further develop the components of a succession plan that can be utilized for the recruitment and development of new and potential middle managers.
- ▶ **Committees Involved** – Middle Management and Professional and Staff Development
- ▶ **Time Line** – 2008 and 2009

Middle Management Exchange

- ▶ **Background** – Two members from the Southern Region attended a professional development conference for North Central MMs and extended an invitation for North Central representation to attend our conference in Athens, GA during April, 2009.
- ▶ **Committee Involved** – Middle Management
- ▶ **Time Line** – April 2009

Galaxy III Middle Manager Meeting

- ▶ **Background** – A national planning committee of middle managers is developing an agenda to discuss critical issues and ways to establish and use a national network
- ▶ **Committee Involved** – Middle Management
- ▶ **Time Line** – Galaxy III Conference, September 17, 2008

Summary

- ▶ Middle Management Conference
- ▶ Urban Pre-Conference Meeting
- ▶ Succession Planning
- ▶ Middle Management Exchange
- ▶ Galaxy III Middle Manager Meeting

*Program and Staff
Development*

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Online staff development courses completed

- ▶ **Background** – Course on Extension History is complete and reviewed. Course in Presentation Skills is complete and under review. These are on the eXtension professional development site.
- ▶ **Committee Involved** – PSD
- ▶ **Time Line** – August 2008

Surveys completed

- ▶ **Background** – Surveys have been conducted and completed in New Agent Orientation Web-based Modules and Leadership/Management Resources for Middle Management. Results will be posted and distributed.
- ▶ **Committee Involved** – PSD
- ▶ **Time Line** – August 2008

National PSD Directory

- ▶ **Background** – The Southern Region PSD committee has completed a National Directory of Extension Program and Staff Development Professionals. The creation of a Professional Development Community is being considered.
- ▶ **Committee Involved** – PSD
- ▶ **Time Line** – August 2008

Survey of PLN Impact

- ▶ **Background** – Focus group input on PLN impact reflected a need for further surveys of PLN representatives. A report will be given to PLC at the next meeting with a further survey and published report to follow. This report could be presented in Orlando at the 2009 PLN Conference.
- ▶ **Committee Involved** – PSD
- ▶ **Time Line** – Fall 2008 – 2009

Recommendation to NEPDC

- ▶ **Background** – Templates and standards for eXtension learning sites need instructional design input. Confusion exists between eXtension's 4 learning sites and sharing spaces. PSD representatives to NEPDC will recommend that NEPDC include Instructional Design input and review in development of guidelines and standards for eXtension PDC learning sites
- ▶ **Committee Involved** – PSD
- ▶ **Time Line** – Next NEPDC meeting

Summary

- ▶ History of Extension and Presentation Skills online courses completed
- ▶ Surveys of Web-based Modules for New Agent Orientation and Leadership/ Management Resources for Middle Management completed
- ▶ A National Directory of Extension Program & Staff Development Professionals developed
- ▶ Focus groups on PLN Impact have been conducted with a more comprehensive survey to be proposed
- ▶ Recommend Instructional Design input into NEPDC eXtension guidelines for PDC learning site